

Minutes of the Annual General meeting of The Friends of Spencer Park

Monday June 19th. 2017 7.30pm Spencer Park

1. **Present:** Paul Smith (Chair), Karen Berry (Secretary) Pat Ryan (Treasurer)
Helen Elias, Dal Singh, Tim Brooke. Richard Jones, Janis Firminger, Carol Alcock, Jane Donovan, Anthony Godber, Gill Brooke, John Plunkett, Zilpha Reed, Ken Taylor, Helen Spence,
2. **Apologies:** Carol Bayliss, Liz Bayton
3. **The Minutes of the Annual General Meeting of July 5th. 2016** were approved.
Forwarded Karen Berry, endorsed by the meeting.
4. **Accounts for the year ending March 31st. 2017** and update on current finance – Pat Ryan Treasurer. The balance on March 31st. was £8560.69, but most of this was committed to tennis, bench costs, playground markings. At that time £1099 was available plus the gift aid refund. A discussion took place about the playground markings. £1981 has been obtained from the Heart of England Fund and we will be in receipt of at least £1000 from Tesco's (It could be £2000 or £5000 depending on the blue coin votes. We are in touch with four firms whose prices for the work range from £2400 to £5700. We are looking at durability so will be investigating the quality of the work of each firm.
5. **Appointment of an Independent examiner:** Colin Scott has agreed to continue and this was approved by the meeting.
6. **Chair's report Paul Smith** -(attached)
7. **Election of Officers:** Paul Smith (Chair), Karen Berry (Secretary), Pat Ryan (Treasurer) agreed to continue in post and as there were no other nominations the meeting approved their continuation.
8. **Election of management committee:** The current members agreed to continue: Tim Brooke, Zilpha Reed, Helen Elias, Dal Singh, Carol Bayliss, Anthony Godber, Jane Donovan, Liz Bayton and John Plunkett. Helen Spence joined the committee.
9. **Designs for the pavilion – Richard Jones, Coventry University:** Richard presented a model of the pavilion to reflect the changes approved in previous meetings. There would be more windows and external doors, reverting to the original building which would give more light and allow access to groups from outside to parts of the building, not necessarily the whole building. There would be an upstairs room containing a glass screened area open to the floor below giving more light. Internal stairs would access the first floor. It was felt that it might be safer to have the downstairs kitchen away from the stairs. There would be two unisex toilets – one internal and one accessed from outside. There would be a room for the bowling club at the rear of the building and other spaces. The front half of downstairs would be undivided as the current divisions would be removed. We need to obtain a container for the storage of folding chairs, tables, games and sale items e.g. books. Richard estimated that the pavilion changes would cost about £120.000 and it could be done in stages. We would need a structural engineer. Richard was thanked for all his work. A pavilion sub-committee will be set up at the September meeting.
10. **Future plans:** We need to change our constitution to become a charity into an incorporated charity that limits liability. We need an annual income of £5000 which we had this year. This would need to continue – regular donations were discussed. Tim said that the Charity Commission provides a template so he could frame this for

the September meeting. He will liaise with Voluntary Action Coventry to formulate our aims to comply with requirements. We will need to establish our membership with a full list of members.

11. **Date of next AGM:** Either Monday June 12th or June 19th.

The Chair thanked everyone for coming and for all their hard work and the meeting was closed

Helen Elias 19.6.17